

LOS ANGELES COUNTY ANNUAL REPORT

2013



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Board of Supervisors*

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As the Executive Officer for the Board of Supervisors, I am responsible for supporting the Board in performing its duties as the governing body of the largest local government in the Nation. We provide accounting, procurement, personnel, payroll, technology, facility management and other administrative services. We prepare the Board's weekly agenda and Statement of Proceedings; and maintain its official records which date back to the 1850s.

Our Department is committed to setting the standard for high quality information and services to the public. We also recognize our responsibility to the environment and to providing a more efficient delivery of services. Over the years we have enhanced many of our systems to offer e-filing applications such as assessment appeals filings, conflict of interest and lobbyist filings, and property tax agent registrations. We continue to take on the responsibility of staffing and maintaining various Board of Supervisors task forces such as the Citizens Commission on Jail Violence, the Blue Ribbon Commission on Child Protection, and the Los Angeles Coliseum Commission.

This past year's accomplishments were significant:

Through our Board Operations, over 2,170 Board Letters and motions were filed electronically for 37 County departments, and approximately 190 committees and commissions. We processed and maintained records for approximately 243 individual lobbyist, 218 lobbyist employers, and 65 lobbyist firms for the County. We collected, processed and managed approximately 3,000 Conflict of Interest Forms, and 700 records for 304 public agencies. Our Assessment Appeals Board held property tax hearings for approximately 50,000 parcels for which close to 48,000 were resolved; and through our Property Tax Agent Registration, from July through December, we had registered 1,106 property tax agents.

As in previous years, we remain committed to our vision of acclaimed business driven technology services. Recognizing that good government requires an informed citizenry, our office is committed to setting the standard of excellence in providing easy access to quality information and services that are both beneficial to the public and responsive to their needs. As we launch our Third Strategic Plan, our mission is to be recognized as the County's leading department providing innovative and efficient government services through quality information and customer service.